

18 SEP 1956

MEMORANDUM FOR: General Counsel

SUBJECT : Request to have [REDACTED] 25X1A9a
excused from jury duty

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1. [REDACTED] has been called for jury duty in the District of Columbia. He is ordered to report on Thursday, 27 September, to serve for at least thirty days, and possibly longer. [REDACTED] is Course Supervisor and Senior Instructor for the Intelligence Techniques Course, a running of which is scheduled for 1 October. This four-week course is primarily for the Junior Officer Trainees and is a significant element in their professional training. It is scheduled to fit in with their overall program of activities during the first year on duty; to cancel this running of the course, therefore, would be most unfortunate and could lead to many complications. There is no one else on the staff of the Office of Training who could take over the running of the course on such short notice.

2. It is realized that it is the policy of the Agency not to request that employees be excused from jury duty, but it is felt that this is an unusual situation, and it is requested that in this case an attempt be made to get [REDACTED] excused.

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FOIA b6 [REDACTED]

MATTHEW BAIRD
Director of Training

Enclosure: Summons for Juror